



Joining Instructions

Thank you for choosing to go boating with Ocean Sports Tuition; were looking forward to taking you on the water.

Here is a list of useful numbers, if I can assist you with anything please don't hesitate to contact me.

Office – 02381 242159

Andy Murray – 07801 813228

On call lead Instructor – 07858 181719

Email – Info@oceansportstuition.co.uk

Your course will start at 09:30 unless you have been told otherwise, our postcode for your satnav is SO14 5QF. Please aim to arrive a little before your course start time (5 or 10 minutes is fine).

On arrival please make your way to the office where your skipper/instructor will be waiting for you, their number will be emailed to you. Our classroom is the first building on the left as you drive into the one-way system at Saxon Wharf. Please be aware the area surrounding of the marina might look a little industrial, don't worry you are in the correct place!

You will see our sign on the back of the building; the front door is on the waters edge, at the top of the old slipway. The building was actually the old winch house!



Parking:

Saxon Wharf Marina is a busy working yard; please park in the bays provided and pay on exit making sure you leave nothing on display. Parking during the week can be a little busy; if you need any help please call and we can direct you.

Ocean sports Tuition cannot be held responsible for any loss or damage to vehicles during your course.

If you are arriving by train: From Southampton Saxon Wharf Marine is a short taxi ride.

If you are delayed, please call your skipper to inform them. If you have booked foul-weather gear (oilskins), they will be waiting for you. Please check sizes immediately so that we can change them if necessary you will receive a full safety briefing on-board Lifejackets are provided.



What to Bring with you

The Boats you will be using are fully equipped to stringent RYA/MCA standards. Please make sure that you are suitable dressed for the season, if you have any questions about clothing please call. If you have any questions please don't hesitate to contact us.

Powerboat courses

Please bring with you 2 passport photographs and an ICC application form. This can be downloaded from the download page on Ocean Sports Tuition website. Photos not required for RYA Intermediate powerboat courses.

Foul weather gear (oilskins) (FOC if listed in "what's included") if you have them or you can hire them from us for £10 payable in cash when you arrive.

Please advise us of your size in advance. Please note that golf, walking and leisurewear is suitable for boating, but the salt will affect the breathability of the garment.

| Summer Essentials |
|--|
| Soft soled shoes (not black soles please!) |
| Sun-hat, sunglasses, sun lotion (at least Factor 30) |
| Water |
| UV resistant clothing |
| Winter Essentials |
| Clean Wellies |
| Sun-hat, sunglasses, sun lotion (at least Factor 30) |
| Warm clothes you don't mind getting sprayed with sea water |

Packed lunch for the first day of your course – we do have sandwich bars, bars and café's locally to our office if needed. On the second day you will typically visit a local restaurant for a lunch time stop.

PWC courses

For PWC proficiency courses, please bring with you 2 passport photographs and an ICC application form. This can be downloaded from the download page on Ocean Sports Tuition website.

(Wetsuits and wetsuits boot's available for hire)

| PWC kit list |
|---|
| Wet suit boots or proper PWC shoes |
| Warm clothes to change into after your water session (according to season) |
| Swim suit to wear under your wetsuit |
| Sun-hat, sunglasses, sun lotion (at least Factor 30) |
| Wetsuit - If you do require the hire of a suit, please advise us of your size, at time of booking |
| Towel |
| Packed lunch – we do have sandwich bars, bars and café's locally to our office if needed. |



Practical Motorboat

Please bring with you 2 passport photographs and an ICC application form. This can be downloaded from the download page on Ocean Sports Tuition website.**

Foul weather gear (oilskins) (FOC if listed in "what's included") if you have them or you can hire them from us for £10 payable in cash when you arrive.

Please advise us of your size in advance. Please note that golf, walking and leisurewear is suitable for boating, but the salt will affect the breathability of the garment.

Please bring everything you need for day sailing, including but not limited to;

| Summer Essentials |
|--|
| Soft soled shoes (not black soles please!) |
| Sun-hat, sunglasses, sun lotion (at least Factor 30) |
| Water |
| UV resistant clothing |
| Winter Essentials |
| Deck boots |
| Sun-hat, sunglasses, sun lotion (at least Factor 30) |
| Warm clothes you don't mind getting sprayed with sea water |

Shore based courses

| Sea Survival Courses | VHF SRC course | First Aid courses | Navigation courses |
|---|------------------------------|--------------------------|--------------------------------|
| Note pad and pen | Note pad and pen | Note pad and pen | Note pad and pen |
| Clothing suitable for a swimming pool session - swimsuit or swim short, t-shirt and trousers. | Lunch | Lunch | Lunch |
| You will also need a towel for changing | VHF licence application form | Reading glasses | Phone or tablet for app access |
| Reading glasses | Reading glasses | | Reading glasses |

Please note the VHF course is a 10-hour course, you are also required to undertake 3 hours of pre-course reading. Please read your course specific booking confirmation for pre-course reading.

Commercial courses: please bring with you an exam application and commercial endorsement application form.

Please check you are eligible to apply for your ICC at

<http://www.rya.org.uk/knowledge-advice/boating-abroad/icc/Pages/who-can-get-an-icc-from-the-rya.aspx>



Log Books

Logbooks are available from £7.50; please inform us at time of booking that you would like one. It will then be ready on your arrival.

We will also have available to purchase "The Powerboat Handbook" and the "Advanced Powerboat handbook" these cost £18.00 each.

Terms and Conditions

These Terms and Conditions are applicable to any and all training that Ocean Sports Tuition undertakes, this includes all RYA courses, RYA MCA Preparations, 1:1 private tuition, bespoke tuition.

Payments

A booking will only be confirmed once full payment has been made.

Full payment will be only be refunded if written confirmation of cancellation is received within 60 days of the date of commencement of the course/Charter. Partial refund of 50% payment will be made if cancellation is made within 30 days of the start of the course/charter date.

If cancellation is made with 30 days of the course start date then no refund will be made, ocean sports tuition will endeavor to re sell the place, in the event of this happening then a full refund minus administration costs will be made.

All refunds will endure a £35 administration fee.

Changes to bookings

Once a booking has been made, unfortunately changes to the booking cannot be accepted.

What's included in your course?

Prices for power boating courses include all moorings and fuel. 1:1 powerboat training costs include all tuition, moorings and a normal fuel allowance – 50L a day, excess fuel usage will be charged at cost.

Lifejackets are provided for every student on any practical course. Wet weather gear will be charged at £10 for a two-day course or free is stated.

Age Limits

Ocean Sports cannot accept students under the age of 16 unless accompanied by a parent or appointed guardian. Students between 16-18 years of age will require written authority of a parent or appointed guardian. There is no upper age limit, but students should satisfy themselves that they are fit to complete the course.

Insurance

Our yachts and RIBS are fully insured against accidents and third party liability, but responsibility is not accepted for personal accidents, damage or loss caused by your negligence. Unnecessary damage or loss caused by your carelessness will be

Paid for by you at replacement cost - fair wear and tear accounted for. You are strongly advised to arrange personal insurance cover for your own cancellation, bodily injury and personal liability.



Student's responsibilities

Students have the following responsibilities -

To ensure that they do not take any action that jeopardizes the safety of fellow clients, skippers or boats.

To observe the rules of Customs and Excise, and any other authorities to which they become subject.

To observe the standards of personal conduct which will not be considered offensive by fellow crewmembers or neighboring vessels?

In the event of unacceptable behavior, Ocean Sports reserves the right to terminate the offending client's course.

Under such circumstances fees and any costs incurred will not be refundable.

To inform the school of any known medical condition relevant to the students fitness to complete the course.

RYA Certificates

Ocean Sports have high standards of instruction and applies RYA guidelines on the issue of certificates. Certificates will only be issued if, in the opinion of the instructor, the student has reached the necessary standard.

Health

Sailing is an activity sport and it is the responsibility of the student to ensure that they are fit and healthy to sail. Please check with your doctor if you have any doubts about you eligibility to partake in such an activity. If, for whatever reason, the skipper has to put a student ashore, or administer medical aid, Ocean Sports or its representatives accept no responsibility or liability.

Late Arrivals

Ocean Sports will make every effort to revise sailing schedules to accommodate late arrivals, however if such delays affect other student's courses; the skipper may sail without the delayed student. In such cases no refund will be given.

Own Boat Tuition

Own Boat tuition will take place at our base, unless otherwise agreed with the client at time of booking. If training takes place at the vessels home base then travel expenses and over night accommodation if required will be charged for. This will be agreed prior to training taking place.

In the case of own boat tuition, the below conditions apply, and in addition owners will be required to:

Ensure that the yacht/motor/RIB/sport boat is equipped appropriately and is maintained in a proper and seaman like condition for the intended sailing area.

Ensure that the yacht/boat is fully insured for the duration of the Instruction period.

Retain responsibility for the safety of the yacht throughout.

The instructor will not take on the responsibility for the safety of the yacht, he will however advise the owner on all safety matters.

Force Majeur

In the event of non-performance, partial performance or delay resulting wholly or partly from any force majeure or occurrence or any circumstance whatever beyond the control of Ocean Sports including (without limitation) the acts or omissions of third parties, labor difficulties, weather conditions*, technical breakdown or accident to any vessel or any part of it, natural disaster or any act of authority, Ocean Sports shall use reasonable endeavors to continue to perform the booking but otherwise shall have no liability to the client. The client shall be liable to pay such part of the price as applicable to that part of the booking which has been performed (if any), and all expenses connected with it, and anything in excess of this figure already paid by the client shall be refunded. The maximum liability shall be restricted to the cost of the course only. Ocean Sports determination of the applicable part of the price and connected expenses shall be considered conclusive in the absence of manifest error.

*weather conditions – adverse weather is defined as severely effecting the ships maneuverability.



Photo's

Ocean Sports Tuition, will take images of the boats and you whilst you are with us for the duration of your charter or course, if you so not wish to be photographed please let us know.

By signing the booking form, you are agreeing to be photographed by OST and for OST to use the photo's how we see fit.

Charter

Ocean Sports Tuition (OST) offers bare boat charter and skippered charter, Ocean Sports tuition can accept no responsibility to any third-party hirer if OST has been hired in as a sub contractor.

Complaints

If for any reason a student has cause for dissatisfaction, then he/she shall draw the attention of the instructor to the cause at the earliest opportunity. If the instructor is unable to resolve the issue, then the Principal must be contacted as soon as possible for the company complaints procedure to be activated (copy available upon request).



All charter guest will read and sign this form for RIB and Motor boat charter

SAFETY CARD 2024 (FOR RIB PASSENGERS)

| | | | |
|--|---------------|-----------------------------|---------------------------------|
| Date – | Job – | Client – | Skipper – |
| Boat – | Forecast – | Tide times – | Number of |
| Collection location and time: | Ocean Village | Lunch Destination and time: | Medical information collected – |
| End of day drop off and time: location | | Client Number | |

ALL PASSENGERS ARE REQUIRED TO READ AND SIGN THE ATTACHED SHEET, IN DOING SO YOU ARE AGREEING THAT YOU HAVE READ AND UNDERSTOOD THE FOLLOWING BRIEF: THIS PROCEDURE NEEDS TO BE CARRIED OUT PRIOR TO BOARDING AN OCEAN SPORTS TUITION VESSEL.

Rigid Inflatable Boats (RIBs) are extremely safe. However as with all adventurous activity there is always an element of risk. It is our duty to provide safety advice to you so that we make your day with us, as risk free as possible.

All vessels are licensed by the Marine and Coastguard Agency (MCA) and are therefore registered to carry fee-paying passengers.

All Skippers hold qualifications issued by the Royal Yachting Association (RYA) and are individually licensed by the MCA.



Once on board your vessel your Skipper will first provide you with a safety brief.

Important advice worth emphasising is below:

- You will be issued with a life jacket; your Skipper will show you how to wear and adjust the jacket to fit you. Wearing your lifejacket is a requirement of travel. Please do not pull the toggle in a non-emergency situation. A £30 re arm fee will be chargeable.
- We would advise If you have any neck, back, hip, knee problems or may be pregnant that this is an activity that is not safe for you to undertake.
- Whilst walking on the pontoons to and from the vessel, beware of trip hazards such as loose ropes or cleats, which are attached to the walkway.
- All passengers must be sat on the seats provided – straddle the seat and take any load through your legs. Sitting on the tubes is not allowed (sides of the RIB) at any time.
- The journey can be bouncy at times and the RIBs may fall heavily from waves. Keep your weight in your feet and bend your knees so to absorb any shock loads in your legs and not your back or neck. Do not bend down to cover from waves, as in doing so the boat might be traveling in the other direction and you will hit the boat.
- Hold on to the strong points as indicated to you by your Skipper – one hand for you and one for the boat.
- Look where the RIB is heading so that you can anticipate any load.
- Ensure all passengers are aware of how to attract the skipper's attention if needs be – i.e. a tap on the shoulder or shout.
- You may get wet due to weather conditions, we do not accept any responsibility for any property lost or damaged whilst on board.

Skippers will make sure at least one passenger is aware of the following:

- Ensure at least one passenger is aware of how to use the VHF and send a May Day message.
- Ensure at least one passenger is aware of how to start and stop the engine and what to do in the event of a MOB situation.
- Ensure at least one passenger is aware of the life raft and what to do in an abandoning situation.
- Ensure all passengers are aware of how to attract the skipper's attention if needs be – i.e. a tap on the shoulder.
- If you are unsure of any the advice outlined above, please speak to your Skipper BEFORE you travel. By signing this you are agreeing that you have received and understand the safety brief that has been given.